



**WEC Group Customers and Suppliers RE: COVID-19**

*In view of the on-going COVID-19 situation, we are trying to gain an understanding of the actions and contingencies you are taking to ensure continuity of supply.*

*Please answer the following questions;*

- 1. Are there any known instance(s) within your organisation and or site of suspected or actual cases of COVID-19?

.....

- 2. Have any of your staff or their immediate families (in the same household) recently returned from any risk areas? (as outlined by the Foreign and Commonwealth Office)

.....

- 3. Are you still accepting visitors to your facilities?

.....

- 4. What mitigation plans do you have in place? Please share any supporting documents.

.....

- 5. Are you experiencing any impact to your business and or supply chain?

.....

- 6. If so, what mitigation plans does your business and or supply chain have in place.

.....

- 7. Any other pertinent information, which we should be made aware of?

.....

Date completed: .....

Name: .....

Position: .....

Company: .....