

WEC GROUP VISITOR SCREENING FORM

The safety of our employees, suppliers, contractors, customers, families, and visitors remain WEC Group's number one priority.

All site visitors are expected to follow increased levels of personal hygiene including:

- Following WEC Groups social distancing rules whilst on site
- Wash / sanitise your hands-on arrival and departure
- Avoid shaking hands and physical contact

To prevent the spread of COVID-19 and reduce the potential risk of exposure to our workforce and visitors, we are conducting a simple screening questionnaire. Your participation is important to help us take precautionary measures to protect you and everyone at WEC.

This questionnaire should be completed and returned to gemma.kennedy@wecl.co.uk in advance of any planned visit:

Visitor Name:

Visitor's Company Name:

Visitor Contact Number:

Meeting date:

WEC Group Contact person:

Reason for your visit:

1. Have you had any of the following new symptoms in the last seven days:
- Fever (high temperature)
 - Continuous cough (for example, coughing a lot for more than an hour, or 3 or more coughing episodes in 24 hours) which may be different from your usual cough
 - Loss or change to your sense of smell or taste
 - Shortness of breath
 - Or any other flu like symptoms?

YES [] NO []

2. Have you visited or worked in any facility within the last seven days where any individual has been diagnosed as being infected with COVID-19?

YES [] NO []

Visitor's signature..... Date.....

If the answer is YES to any question, then access on site will be refused.