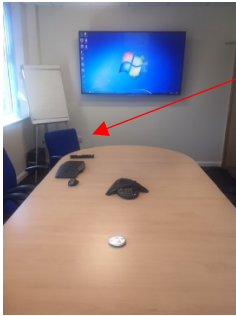


Step Instructions

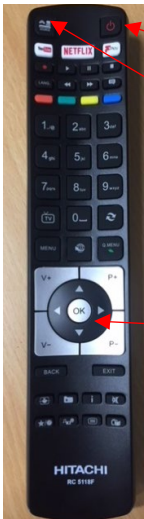
Updated 05 July 2018

Ensure the television and PC (if required) are powered on. The television should have a red LED at the bottom of the screen indicating standby mode.

The power for the PC and telephone are as shown below. The left-hand plug is the Television, Wifi Router and Conference Telephone, the right-hand plug is the PC.



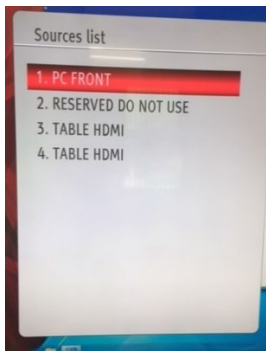
If using the PC to present, press the power on button on the front of the PC.



Press the **power** button on the remote control.

Press the **source** button to change the connection type.

The following menu is displayed. Use the up and down arrows to select your desired source and press OK



1. **PC-Front** (PC at the front left of the room in the cabinet)
2. **APPLE Air** (Wireless Casting/Screen Mirroring from an iPhone or iPad see instructions on page 2)
3. **Table HDMI** (PC/Laptop HDMI cable from the Table)
4. **Table VGA** (PC/Laptop VGA cable from the Table)

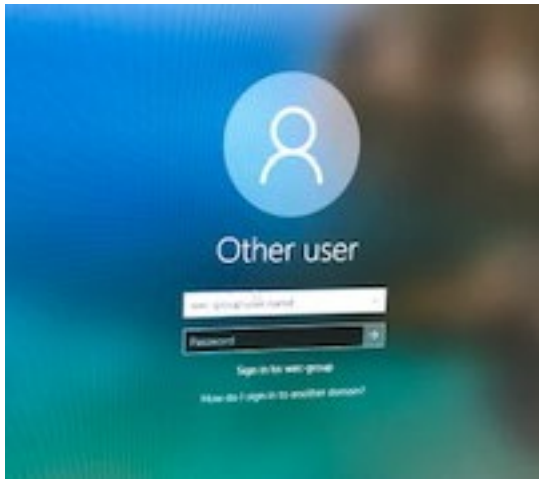
To adjust the **volume** of the television – use the v+ or v- on the remote control.

PC Front

You can logon to the PC using your normal username and password. If using it for the first time it may take an extra 10 minutes whilst it sets up your profile on the PC.

You can access your network shares and databases as normal.

If you are visiting from another site you need to add your Domain name before your username.



WECMACH\user.name

5750COMP\user.name

WECJET\user.name

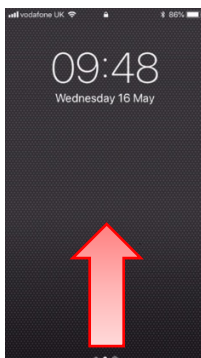
HTA\user.name

SHERBURN\user.name

WEC-GROUP\user.name

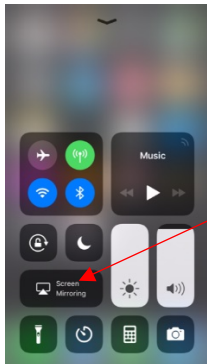
APPLE-Air (Wireless Casting/Screen Mirroring from an iPhone or iPad)

Press the source button on the television remote control. Select APPLE-Air and press OK



On the iPhone or iPad swipe up from the bottom to display the Quick Settings Menu.





On the iPhone or iPad press the Screen Mirroring icon



On the iPhone or iPad select Entertainment Room.

You may be asked to start mirroring. The display is duplicated on the television. When finished select stop mirroring from the Quick Settings Menu.

The television will power off if no input is detected after 2 minutes.

The television will automatically power off after 4 hours.

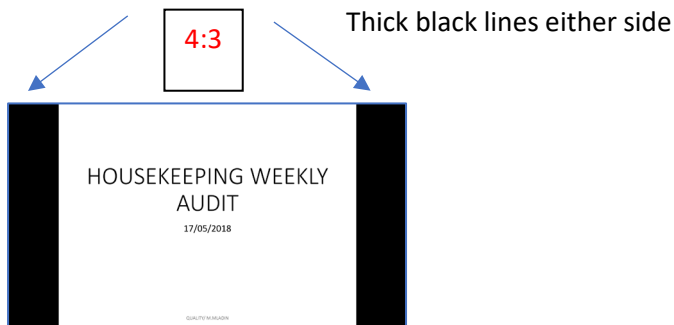
When your presentation is finished, out of courtesy for the next user change the source to PC-Front and press the power button the television remote control.

When using the table connections. Do NOT extract further than the red mark at 1metre

Help Guides

PowerPoint presentation does not display using all of the screen size.

If your PowerPoint presentation is displayed in 4:3 mode as shown below, you can change it to display in Widescreen 16:9.



Within PowerPoint

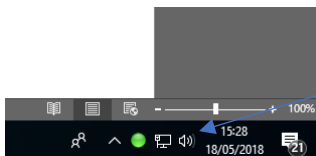
On the menu click 'Design' then select click 'Widescreen (16:9)'. Your presentation should then display full screen.



No Sound

Try turning up the volume on the television monitor using the +/- volume buttons on the remote control.

Ensure the speakers on the laptop or PC are not muted – Click sound icon in the bottom right hand corner of the screen and adjust.



No Sound when using a VGA cable into a laptop

If possible use the HDMI connection as this incorporates a sound cable. If using a VGA cable, you need to plug sound cable into the back of the tables VGA cable silver socket, with the other end into the laptops headphone socket.



VGA Cable.

Need to present using a Laptops Display Port.

A display port adapter is located in the drawer of the cabinet. Connect this into the laptop with the other end connecting to the VGA cable in the table.



Need to present using an Android device

Not possible unless it has an adapter for HDMI, Display Port or VGA

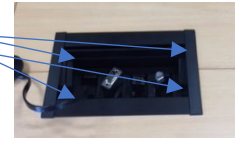
Pages 5 – 7 are reserved for IT Support use

IT Setup Information

To remove the box from the table. Locate and undo the 4 screws inside the box.

At the side of each box (under the table) you will notice 4 locking fittings.

Push these in the box should then be able to pull up.



Power for the TV

Step 1

The TV has a four-gang socket that goes up into the ceiling. This then plugs into an extension lead that is plugged into the front socket of the room. The Wifi Router and Polycom Soundstation conference phone are connected into the extension cable in the ceiling.



To Remove the AMX Retractable cables

Unclip each of the rewind mechanisms.



Squeeze the lock and the bottom should slide away

You should then be able to lift out each mechanism one at a time.

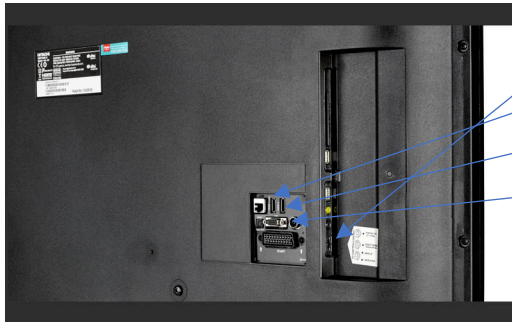
More details can be found at

http://cdn-docs.av-iq.com/other//HPX_Connection_Port_Installation_Guide.pdf

The Network

This can be connected to either the guest or corporate network as required. The patch uses the same route as the telephone and is joined using a RJ45 connector block.

TV Connectors



HDMI1 – PC at the front left

HDMI2 – Reserved for Apple TV

HDMI3 – Table

VGA – Table

Sound – Table (Red to red, white to white)

Do not connect an aerial without knowing if a TV licence exists

TV Guarantee

Purchased 7th June 2018 from Argos

It has a 12 months warranty for both parts and labour. Help can be found ringing Hitachi Support (via Argos) 0345 604 0105 Warranty registered on 5 July 2018 by Ian Bray

AMX Hpx600 (Table box with connectors). Purchased from Broadband Visual 6th June 2018.

<http://www.broadband-vc.com/>

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