




Date: 16/09/2013	<b>Assessor/s: Vivien Simmons assisted by Craig Crompton</b>	<b>Location: CCTV Offices &amp; Works</b>
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Work Activity?	Nature of Hazard?	Existing Controls?	Who Might Be	A	B	A x B =	Additional Controls Required?
<b>All works general activities including fab/welding, saw cutting, painting, labouring and Hit List</b>	Trips & Falls, back / arm strains and cuts to fingers / hands. Injury to hands, feet and lower limb from falling objects	Experienced operators. Well lit, Good access and exits to welding bays and cutting machines. Clear walkways. PPE	All shop floor operatives office staff & visitors	2	2	4	Signage to promote H & S awareness
<b>Fabrication / Welding</b>	Arc Eye from welding. Plant. Burns	Skilled, competent operators, welding helmets provided and worn and welding screens in place to reduce risk of reflections. Gloves and fire retardant overalls. PPE	All Shop floor Ops Supervisors	2	2	4	N/A
<b>Plasma Cutting</b>	Electrocution from portable plant, (Welding & Plasma cutting plant, grinders  Trips & Falls from trailing leads  Sparks, burns, trips & falls.	Plant PAT tested and well maintained. Visual checks of cable and sockets conducted by op prior to use. Weekly H & S checks by Supervisors.  Trained operators	All shop floor operators and charge hands  Fabricators / Welders	1	1	2	N/A

<b>A = Severity</b> 1. Death Major Injury / Major 2. Injury lasting over 3 days / Damage to property / equipment 3. Minor injury / Minor damage to property / equipment	<b>B = Likelihood</b> 1. Extremely likely to occur 2. Frequently / often / likely to occur 3. Slight chance of occurring
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**Assessors Signature:** *Vivien Simmons*      **Witness Signature:** *[Signature]*      **Date:- 16/09/2013**



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Work Activity?	Nature of Hazard?	Existing Controls?	Who Might Be Harmed	A	B	A x B = Rating	Additional Controls Required?
<b>Fork Lift Truck &amp; Boom Arm</b>	Collision with Ops / Office staff, machines and material and vehicles in yard	Trained, competent, designated FLT operators. Barriers around key equipment and door ways. Well maintained FLT, warning siren and lights. Hi Vis PPF	All shop floor ops, visiting drivers and office workers and visitors	1	2	3	Warning signs
<b>Overhead Cranes</b>	Collision with Ops / Office staff, machines and racking and stock	Trained competent, designated Ops	All shop floor ops, visiting drivers and office workers	1	2	4	Note hard hats would not be an advantage due to the nature of the work. Increase Warning signs
<b>All Work Activities</b>	Noise	Hearing Protection, dispensers in and around the works.	All shop floor ops, visiting drivers and office workers	2	2	4	Increase signage
<b>Ballinger Cutting Saw</b>	Sparks, cuts from sharp burrs, electrocution	Standard eye protection. PAT tested as standard	Welders/Fabricators	2	2	4	Warning signs
<b>Power Tools (Grinders/Sanders) 110 Volt Extension Leads</b>	Sparks, burns, cuts and electrocution	Gloves, ear plugs and standard safety glasses	All shop floor ops, charge hands and office staff	2	2	4	N/a
<b>Drills &amp; Tapping Machines</b>	Trips & falls from trailing cables	Experienced operators	All shop floor ops, charge hands and office staff	2	2	4	Not practicable to tape
<b>Drills &amp; Tapping Machines</b>	Swarf in eyes, Electrocution (drill only)	Experienced Operators. Standard safety glasses	All shop floor ops, charge hands and office staff	2	2	4	N/A
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<b>Cranes, Lifting Equipment Chains &amp; Slings, plate grabs etc.) &amp; FLT Boom</b>	Falling objects, injuries to any part of body. Damage to machines / equipment. Swinging chains.	Trained operators, weekly visual checks by Supervisor. Visual checks by operators prior to use	All Ops and Logistics staff	1	1	2	N/A
<b>Forming Operation (Press Brake, Guillotine, Cropper &amp; Punch. Rollers)</b>	Trapped fingers/hands, cuts loss of limb/s. Lifting back injury	Light guard & rear gate on press brake, emergency stop buttons, Trained operators	Fabrication Operators	1	1	2	N/A
<b>Goods In / Out</b>	Collision, slips, trips & falls.	Trained competent operators, designated yardmen to control incoming / outgoing vehicles. Safety barriers in key areas. Lifting equipment	All shop floor ops, visiting drivers, visitors and office staff	1	1	2	Warning Signs
<b>Paint Shop</b>	Fumes, Trips & Falls, hazardous substances Falling objects. Pierces to skin (paint system) hazardous Substances	Well Ventilated, Extraction / Filter System. Weekly filtration checks, Skilled operators, Face Masks, disposable overalls. Eye bath station nr paint shop, store cupboard for paint.	Painter, Labours, supervision, office staff	2	2	4	
<b>Material Storage</b>	Falls, slips, trips. Falling objects (lower limbs) box section, tube etc. Head injury.	Yard & Materials Controller - (Works Supervisor - CCTV. Safe method of storage, experienced operators	All shop floor ops, visitors, office staff and drivers	1	1	2	Keep stock to a minimum
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<b>Hazardous substances, Anti Spatter, Galv Spray, Cutting compound, Gas Bottles, Thinners &amp; Paint</b>	Explosion - Gas, skin disease, respiratory diseases, burns.	COSHH iData. First Aid. PPE, Gloves, Welding helmets, overalls, loakable cupboard (paint)	Any one using or around the area in which the substance is used	1	1	2	Complete missing COSHH Data Implement a COSHH Register to identify substances used and the area in which they are used
<b>VDU</b>	Repetitive strain injury, fatigue. Eye strain. Electrocution	Main users of VDU's vary tasks and take breaks as and when needed. Users conducts checks of cables. Periodic ergonomical reviews.	All users	3	3	9	N/A
<b>Oxy/acetelyn Cutting</b>	Burns, explosion, fire, injury to back and lower limbs when changing bottles. Sparks.	COSHH Data. Skilled Operators. Safe movement of gas cylinders (secured to gas bottle truck) safe storage when in use (secured to stand). Fire Extinguishers. PPF	All Operators, office staff, visitors	3	3	9	N/A
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